



Dear Members

Implementation of IC Membership Card (Photograph Confirmation)

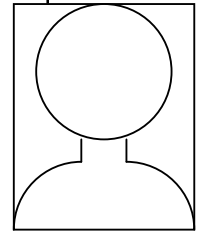
Presently, there are two types of membership cards that have been issued to members, i.e. ordinary membership card and JCKL-AEON Membership card (Visa). We would like to inform that we will be introducing a new IC-chipped membership card (called the IC Card below) to replace the existing two cards. The idea of introducing this new IC Card is to enhance the existing library rental procedures as well as to improve our security control, as the card will also be used as library's rental card and clubhouse's entry access card.

In view of the above, we would like to seek your co-operation in submitting/confirming your photograph(s). If you would like to renew your registered photograph(s), which you have submitted during your application, please follow the instruction written below. Distribution time of New IC Card will be given in due course.

On the other hand, we would also like to inform that after the implementation of IC card, JCKL-AEON Membership card (Visa) will no longer be our membership card despite it is still a JCKL-AEON tied-up card, where the cardholders will still be able to enjoy their monthly membership fees to be charged by such card.

1. IC Card will be distributed to the following types of Members for free
 - ① Corporate Member (Nominee): 1 pc
 - ② Individual/Associate/Student (Single) : Principle Member 1 pc
 - ③ Individual/ Associate/Student (Family): Principle Member & Spouse, 1 pc each
 - ③-1 Parents and/or children below 20 years old are eligible to apply supplementary card.
A fee of RM15 per card will be charged. Please note that any child who is above 20 years old is required to join as member individually.

Sample of Picture



2. For above 1.①~③, if you wish to **RENEW your photograph**, please **submit it** by one of the following modes:
****Passport-type and size**; colour or Black &White; taken within the past 6 months.

1)DIGITAL PHOTOGRAPH: For example, Membership No. is X-9999, please save as sample shown in below in jpeg format and email it to Ms Hor.
PRINCIPAL Member: X-9999.jpeg
FAMILY Member: X-9999-hanako.jpeg (membership number and first name)

2)PRINTED PHOTOGRAPH:

Please WRITE your Membership No. and Full Name on the reverse side of your photograph. Post it to the address stated in letterhead above or hand-in to our office.

3. For supplementary members stated in above 1. ③-1), who wish to receive supplementary card, please submit your photograph. For additional application and confirmation of family membership status, please consult our office.
4. **Members who joined us from Jan 2011 onwards** (except those who did not submit it with application form) **and those who will be resigning by March 2012, ARE NOT required to submit your photograph.**
5. **Closing Date for Submission: 27th January 2012 (Fri)**
Note: Any submission not made by the above date, existing photograph will be used.
6. For enquiries, please contact Tel: 603 2274 2274 (Ms Hor/Ms Sasaki), or email to Ms Hor hor@jckl.org.my (if any sending failure, please re-send it to sasaki@jckl.org.my)

Your kind co-operation and attention are very much appreciated.

The Management (2011.12.27)