

Dear Members

NOTICE - REVISION OF ROOM RENTAL FEES

We would like to inform you that the room rental fees will be revised as below, effective from 1st June 2026, owing to increase on various operating costs, such as equipment maintenance fee and etc.

Name of Rooms	NEW Rates from 1st June 2026 (with SST)	Existing Rates (with SST)
Hall 2 nd Hall Conference Room	RM54.00/hour	RM37.80 /hour
Small Conference Room, Culture Room, Sakura Room, Cooking Room; Fuji Room, Multi-purpose Room	RM32.40 /hour	RM21.60 /hour

Effective Date: Applications submitted on or after 1st June 2026.

Applications and payments received by 31st May 2026 will be subject to the current rental fees.

- * The rental fee is per hour basis. Additional fee will be applied for room set-ups.
- * For personal use, Piano in the Hall and 2nd Hall, an additional RM10.80/hour will be applied.
- * Hours of use shall include set-ups and tidy-up time.

Additional information -

1. Any usage by Circles that have been approved by Committee Meeting, room rental fee is free of charge. Please ensure to reserve your room with the Management Office.
2. For any reservations made for personal use, please submit the application form to the Office. However, reservation will not be accepted for meeting/gathering with any of the following objectives:-
Political; Religious; Commercial activities and any other similar events, which the Club finds not suitable to be held in the Club.
3. For application to hold an event in the Club, the application form shall be submitted to the Office. The event shall satisfy the following conditions:-
 - 1) Applicant/Representative of Group must be a member, who must be the organizer as well.
 - 2) Non-profit making event.
 - 3) Common benefits that meet with other members.
 - 4) Not offending public decency.

Your kind understanding and attention are very much appreciated.

Yours faithfully
TSUCHIKAWA Atsushi
The Management of JCKL