

# JCKL – Introduction to the Member Page

## *What You Can Do on Member Page*

### Membership Changes

(Attention : Please note that there is a deadline for each application. After the deadline (by 20<sup>th</sup> of each month), the monthly membership fee for the next month will be charged.)

- Change of Personal Info
- Change of Membership Type (Single <-> Family)
- Change of Payment Method
- Notice of Absent / Reinstate
- Notice of Resignation
- Add New Family Member (from the member Personal Info screen)

### Applications

- Membership Card
- Car Sticker
- Email Reception Settings

### Booking Facilities / Classes

- Facility Booking
- Event / Classes Booking
- Equipment Reservation

### Others

- Guest Invitation (submit the application at least 4 days in advance)
- Payment (unpaid invoice download)
- Invoice & Payment History (Invoice / Receipt download)

\* Click here to join as a New Member\*

<https://www.jckl.org.my/register>

We also have a computer available at the JCKL counter. We can operate it together with you.



# Membership Changes & Application • Booking

The screenshot shows a member dashboard with a sidebar on the left containing navigation tabs: MEMBERSHIP INFORMATION (5), MEMBERSHIP CHANGES, BOOKING, GUEST INVITATION, APPLICATIONS (6), PAYMENT, and LOG OUT (8). The main content area includes a 'My Account' section with 'TYPE OF MEMBERSHIP' (Individual (Family)), 'MEMBERSHIP STATUS' (ACTIVE), and 'PAYMENT STATUS' (Outstanding: rm0.00) (4). Below this are 'Membership Changes' (1) and 'Applications' (2) sections. The 'Booking Facilities, Classes' (3) section has 'FACILITY BOOKING', 'EVENT / CLASS BOOKING', and 'EQUIPMENT RESERVATION' options. A 'Guest Invitation' (7) section is also visible.

From each tab, you can check, update, and submit applications for the respective items.

1. Membership Changes
2. Applications
3. Booking
4. Payment
5. Change of Personal Info
6. Payment History
7. Guest Invitation
8. Logout

Don't forget to click 'Confirm' at the bottom of the page!



A red button with a padlock icon and the text 'Member Access Here' with a dropdown arrow. Below it is a grey button with a right-pointing arrow and the text 'Log Out'.

Once you have completed the procedure, don't forget to log out from the menu at the top of the page!

\* There are procedures not listed on this page, such as changing the corporate member representative. If you have any questions, please feel free to contact the JCKL Management Office \*



## INQUIRY

Contact Us : 03 2274 2274  
office@jckl.org.my

Inquiry Form :

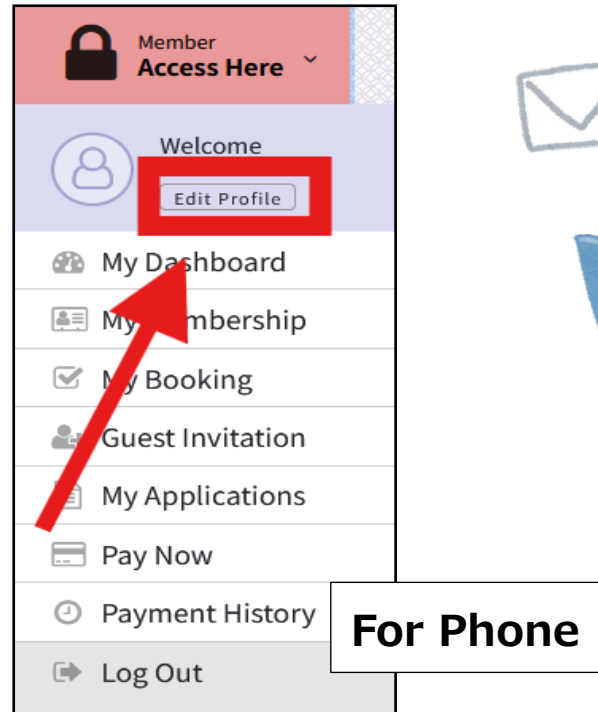
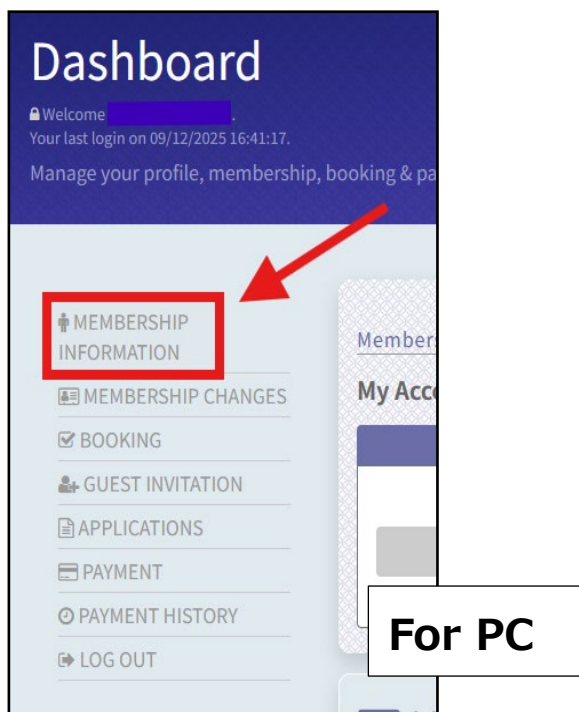
[https://www.jckl.org.my/contact\\_us#enquiry](https://www.jckl.org.my/contact_us#enquiry)

# Important Notice Regarding Member Information

- **Monthly membership invoices, as well as various announcements for all members, will be sent to the email address you registered. Please make sure to register your email address correctly.**
- **Depending on the changes, confirmation by the secretariat may be required, so please understand that it may take some time for the changes to take effect.**

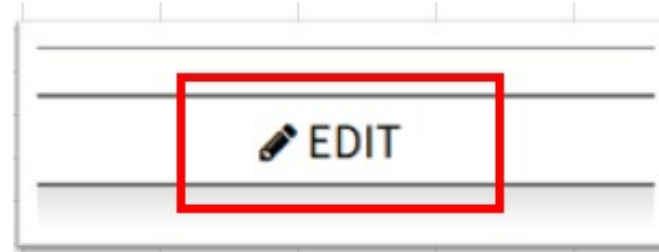
**\* Click here for instructions on how to change your registered email**

① From your 'Dashboard', click on "Membership Information."





Email



② After making changes, please click the 'Confirm' button.

